

AdvantaGE Migration Readiness Guide

A practical pre-submission check for existing General Education courses

Migration window: Courses currently approved for General Education must migrate to AdvantaGE or remove the General Education distinction during the 2026-27 academic year.

1 ALIGN THE COURSE IN CIM

Make the course-to-domain connection explicit.

- ☐ Map all domain-specific learning outcomes to course content/assignments.
- ☐ Describe the course Signature Assignment in CIM.
- ☐ Explain how the Signature Assignment meets the applicable domain standards.

2 MAKE THE SYLLABUS MATCH

Students and reviewers should see a course design consistent with the AdvantaGE proposal.

- ☐ The Signature Assignment is not required to be identified or described on the student-facing syllabus. It may be a single assignment, a collection of assignments, or specified exam items. As long as it is clearly specified in CIM, the instructor has discretion regarding whether it appears on the syllabus.
- ☐ State course learning outcomes; list assignments/exams; reference the Final Examination period and University Syllabus to ensure the syllabus is in compliance with AOP 13.03.
- ☐ Add the General Education/AdvantaGE statement to Course Description and follow it with course-specific sentence(s).

3 VERIFY THE SIGNATURE ASSIGNMENT

Do a final coherence check across the migration materials.

- ☐ Make sure the Signature Assignment is clearly identified and described in CIM.
- ☐ Give enough detail for reviewers to understand what students will do and what evidence of learning will be produced.
- ☐ Make the alignment to domain standards explicit rather than implied.

4 COMPLETE THE LETTER OF SUPPORT

Confirm departmental/program approval before submission.

- ☐ Identify each course number and title being migrated.
- ☐ Obtain signatures from all department curriculum committee members (or program faculty).
- ☐ Make sure every physical or digital signature is individually dated.

REQUIRED GENERAL EDUCATION / AdvantaGE STATEMENT

Place in Course Description, then add course-specific sentence(s):

General education provides a platform for fostering proficiencies that span all fields of study (e.g., social and ethical responsibility, critical thinking, evidence-based reasoning, communication, and problem solving) while also providing opportunities for hands-on experience with complex questions and problems. By facilitating students' exploration of issues and questions that bridge multiple fields of study, general education helps students build the broad and integrative knowledge they need for careers, while also preparing them directly for questions and issues they will confront as citizens in a globally engaged democracy.

Then add: [Course-specific sentence(s) explaining how this course fits into General Education.]

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