



MISSISSIPPI STATE UNIVERSITY™
COLLEGE OF ARTS & SCIENCES

Curriculum Committee Minutes

January 23, 2026

526 Allen Hall

MEETING PARTICIPANTS

Voting: Jarrod Fogarty, Abigail Good, Alicia Hall, Evan Kaplan, Sanna King, Sarah Lalk, Anna Osterholtz, Brandy Roberts, Ashley Vancil-Leap, Jesse Wade

Non-Voting: Emily Cain, Christa Holloway, Melanie Loehwing, Andrea Spain, Angelle Tanner

COURSES

PROPOSAL	VOTE	COMMENTS
ATM 4523/6523 Practicum in Broadcast Meteorology III	Passed-Contingent	<ul style="list-style-type: none">• List a minimum of four separate Course Learning Outcomes and ensure that they are consistently listed in the CIM and syllabus.• In the CIM, list the Course Credits as 3, Lecture Contact Hours as 1, Lab Contact Hours as 2, and Other Contact Hours as 2.• On the syllabus, edit the Mode of Delivery to show “face-to-face” instead of “on-campus.”• Include CT time zone on references to times.• Clarify how points are distributed for the Radio and Social Media assignments. The totals do not add up correctly.• Some multi-part assignments only list the total in the heading while others list the per-instance total. Please use consistent approach.• Clarify the maximum deductions that could be taken for the Writing Assignments.• In the Grades section, the points and percentages do not match up precisely. The committee recommends listing points only.• Clarify point distribution within Graduate Assignment 2 (for example, how this works if there are multiple graduate students in the course).• Hyperlink AOP 12.09 under the Attendance Policy section.• On the weekly calendar, list the direct minutes and indirect minutes accurately for instructional type (50 direct and 100 indirect for the lecture portion, 100 direct for lab, and 100 direct for studio).

		<ul style="list-style-type: none"> • Week 12 shows that “one-on-one meetings” are due, but it is not clear which assignment that is related to. • Week 15 is missing from the weekly calendar. • Show 180 direct minutes for the final exam week.
ATM 4533/6533 Practicum in Broadcast Meteorology IV	Passed-Contingent	<ul style="list-style-type: none"> • List a minimum of four separate Course Learning Outcomes and ensure that they are consistently listed in the CIM and syllabus. • In the CIM, list the Course Credits as 3, Lecture Contact Hours as 1, Lab Contact Hours as 2, and Other Contact Hours as 2. • The catalog description on the syllabus is missing a comma that is present in the CIM. • Clarify how points are distributed for the Radio and Social Media assignments. The totals do not add up correctly. • Some multi-part assignments only list the total in the heading while others list the per-instance total. Please use consistent approach. • Clarify the maximum deductions that could be taken for the Writing Assignments. • In the Grades section, the points and percentages do not match up precisely. The committee recommends listing points only. • There is a typo in the Graduate Assignment 2 description. It should read “four 10-minute” not “a 4, 10-minute.” • Hyperlink AOP 12.09 under the Attendance Policy section. • On the weekly calendar, list the direct minutes and indirect minutes accurately for instructional type (50 direct and 100 indirect for the lecture portion, 100 direct for lab, and 100 direct for studio). • Week 12 shows that “one-on-one meetings” are due, but it is not clear which assignment that is related to. • Week 15 is missing from the weekly calendar. • Show 180 direct minutes for the final exam week.
ATM 4953/6953 Weather Risk Communication	Passed-Contingent	<ul style="list-style-type: none"> • In the CIM, list the Lecture Contact Hours as 3, not 2250. • Update the class time on the syllabus to end at 1:45 p.m. • Review the percentages shown in the Class Assignments descriptions and in the Methods of Evaluation table and edit as needed. Those shown for the exams, final paper/project, and presentation do not match. • Some syllabus statements are outdated. Please remove and just include the University Syllabus statement.

		<ul style="list-style-type: none"> On the Class Schedule, remove semester-specific dates and show 15 generic weeks, with each listing 150 direct minutes and 300 indirect minutes, plus 180 direct minutes for the final exam week.
GG 4114/6114: Introduction to Mineralogy and Petrology	Passed-Contingent	<ul style="list-style-type: none"> In the syllabus, remove the information about merging two existing courses. Show a standard class time; MW 75-minute sections cannot begin before 12:30 p.m. Clarify if lecture assignments are completed in class and generally add a bit more detail to that assignment description. As AI is mentioned, use the university-approved AI policy statement and include a course-specific policy. In the Course Requirements and Grading chart, use two decimals consistently. Include a late work policy that also aligns with AOP 12.09. On the Course Schedule, just show the weekly totals, which should be 50 direct minutes and 100 indirect minutes for the lecture and 100 direct minutes for the lab each week.
GG 4123/6123: Petrogenesis and Mineral Resources	Passed-Contingent	<ul style="list-style-type: none"> In the syllabus, remove the information about merging two existing courses. As AI is mentioned, use the university-approved AI policy statement and include a course-specific policy. In the Course Requirements and Grading chart, use two decimals consistently. Include a late work policy that also aligns with AOP 12.09. Provide more detail for the homework assignments; please share the total number within the description and not only at the bottom of the chart. In the letter grade percentages, F should show a \leq symbol (not $<$) and should also be listed as 59.49%, not 59.59%. In the Course Schedule, just show 150 direct minutes for Week 8 and Week 15, and include 300 indirect minutes for Weeks 1-15, each week.
GG 4503/6503 Geomorphology	Passed-Contingent	<ul style="list-style-type: none"> Include “access to webcam” in the Class Materials section since a video project is required. Clarify how distance students will work in small groups in the asynchronous format. The support letter is missing a signature.

MA 3123 Introduction to Statistical Inference	Passed	<ul style="list-style-type: none"> No requested edits; proposal is supported.
MS 1111 Introduction to the Army	Passed-Contingent	<ul style="list-style-type: none"> Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. Only list the MSU course number (MS 1111) on the syllabus. List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom's taxonomy verbs (replacing "understand" with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that "attendance is not graded." Show the proper number of contact minutes for each week. For this course (one hour lecture), that would be 50 direct minutes and 100 indirect minutes each week.
MS 1121 Foundations of Leadership	Passed-Contingent	<ul style="list-style-type: none"> In the CIM, answer "yes" that the syllabus will be revised. Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. Only list the MSU course number (MS 1121) on the syllabus. List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom's taxonomy verbs (replacing "understand" with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. Clarify the Vocal Discussion Posts description as it seems contradictory to say students are not graded on how well they grasp the concept but also on the substance of their answers. If the idea is that they are not graded on the content of their opinions, consider stating it as such. The description of the Discussion Board Posts has two typos that should be corrected: "Canva" (which is a different software) should be corrected to "Canvas" and "ten (3) modules" should be corrected as needed and align with what is shown in the weekly schedule, which shows five discussion post assignments.

		<ul style="list-style-type: none"> • The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that “attendance is not graded.” • Show the proper number of contact minutes for each week. For this course (one hour lecture), that would be 50 direct minutes and 100 indirect minutes each week. • As a one-hour course, remove the final exam week and schedule the Written Exam for Week 15 to be in compliance with the university’s final exam policy.
MS 2001 Basic Course Leadership Lab	Passed-Contingent	<ul style="list-style-type: none"> • Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. • The catalog description lists the corequisites in an “or” fashion, but in the CIM under Enforced Pre-Requisites in Banner, it is set up to require all four courses as corequisites. • Note that the Learning Outcomes must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. • The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that “attendance is not graded.”
MS 2212 Leadership and Ethics	Passed-Contingent	<ul style="list-style-type: none"> • Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. • Only list the MSU course number (MS 2212) on the syllabus. • The catalog description in both the CIM and syllabus should say “two hours lecture” (hours plural). • List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. • The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that “attendance is not graded.” • Show the proper number of contact minutes for each week. For this course (two hour lecture),

		<p>that would be 100 direct minutes and 200 indirect minutes each week.</p> <ul style="list-style-type: none"> On the weekly calendar, the final exam contact time should be listed as 180 direct minutes only.
MS 2222 Army Doctrine and Decision Making	Passed-Contingent	<ul style="list-style-type: none"> Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. Only list the MSU course number (MS 2222) on the syllabus. The catalog description in both the CIM and syllabus should say “two hours lecture” (hours plural). List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that “attendance is not graded.” Show the proper number of contact minutes for each week. For this course (two hour lecture), that would be 100 direct minutes and 200 indirect minutes each week. Remove the holidays noted on Weeks 11 and 12 on the class calendar and show the final exam contact time as 180 direct minutes only.
MS 3213 Training Management and Warfighting Functions	Passed-Contingent	<ul style="list-style-type: none"> Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. Only list the MSU course number (MS 3213) on the syllabus. List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. The description of the METT-TC(I) Essay has a slight typo with “three (3) to (5) page.” Please list “three (3) to five (5)” or just “3-5 page.” Specify number of the total number of Written Quizzes and clarify if they are all equally weighted within the total 15%/150 points. The Class Assignments section lists Attendance as being worth 10%, but the Attendance and

		<p>Participation section notes that “attendance is not graded.”</p> <ul style="list-style-type: none"> On the weekly schedule, update Week 1 to show 150 direct minutes and 300 indirect minutes.
MS 3223 Applied Leadership in Small Unit Operations	Passed-Contingent	<ul style="list-style-type: none"> Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. Only list the MSU course number (MS 3223) on the syllabus. In the CIM under the Enforced Pre-requisites in Banner section, MS 3213 is listed. However, that is not listed as a corequisite or prerequisite in the catalog description in the CIM or on the syllabus. List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. Specify number of the total number of Written Quizzes and clarify if they are all equally weighted within the total 15%/150 points. The Class Assignments section lists Attendance as being worth 10%, but the Attendance and Participation section notes that “attendance is not graded.” On the weekly schedule, update Week 1 to show 150 direct minutes and 300 indirect minutes.
MS 4001 Advanced Course Leadership Lab	Passed-Contingent	<ul style="list-style-type: none"> Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. The catalog description lists the corequisites in an “or” fashion, but in the CIM under Enforced Pre-Requisites in Banner, it is set up to require all four courses as corequisites. Note that the Learning Outcomes must match exactly between the CIM and syllabus, and use Bloom’s taxonomy verbs (replacing “understand” with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. The Class Assignments section lists Attendance as being worth 10%, but the General Class Information section on Attendance and Participation section notes that “attendance is not graded.”

MS 4213 The Army Officer	Passed-Contingent	<ul style="list-style-type: none"> • Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. • Only list the MSU course number (MS 4213) on the syllabus. • In the CIM under the Enforced Pre-requisites in Banner section, MS 3223 is listed. However, that is not listed as a corequisite or prerequisite in the catalog description in the CIM or on the syllabus. • List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom's taxonomy verbs (replacing "understand" with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. • In the assignments section of the Class Assignments and Methods of Evaluation chart, use decimals consistently within percentages for the assignments – though, the committee recommends removing and using whole numbers only for the individual assignments (leaving two decimal places for the letter grade percentages). • Specify the number of In-Class Quizzes in the assignment table (the description further down specifies seven such quizzes). • The Class Assignments section lists Attendance as being worth 100 points, but the Attendance and Participation section notes that "attendance is not graded." • On the weekly schedule, update Week 1 to show 150 direct minutes and 300 indirect minutes. • For the Written Exam due during final exams, do not specify "first day of finals" as the date will be determined by the class meeting time and the university's official final exam schedule.
MS 4223 Company Grade Leadership	Passed-Contingent	<ul style="list-style-type: none"> • Remove course prefixes and numbers from the catalog description, starting only with the corequisite in parentheses. • Only list the MSU course number (MS 4223) on the syllabus. • List a minimum of four Learning Outcomes, note that they must match exactly between the CIM and syllabus, and use Bloom's taxonomy verbs (replacing "understand" with stronger descriptors such as compare, apply, etc.). Additionally, please list any elements required by the Army separately from those required by UCCC. • In the Class Assignments section, the title for Information Briefs/Presentations shows a total of 300 points, but the sub list of such briefs totals to 400 points.

		<ul style="list-style-type: none"> Also in the Class Assignments section, the Mentorship Program title shows a total of 200 points but sub list of such assignments totals to either 85 or 175, depending on the total points for NCOERs, which also needs to be specified (10 or 100 total?). Also in the Class Assignments section, Attendance is shown as being worth 50 points, but the Attendance and Participation section notes that “attendance is not graded.” On the weekly schedule, update Week 1 to show 150 direct minutes and 300 indirect minutes.
PS 2103 Foundations of American Civics	Passed-Contingent	<ul style="list-style-type: none"> In the CIM, update the Lecture Contact Hours to show 3, not 45. In the Class Assignments section, it shows that the Exams provide a total of 500 points, but the exams listed only total to 400. At the bottom of the weekly schedule, remove the total contact time or show as minutes.
ST 3123 Introduction to Statistical Inference	Passed	<ul style="list-style-type: none"> No requested edits; proposal is supported.

PROGRAMS

PROPOSAL	VOTE	COMMENTS
BS in Geosciences	Passed-Contingent	<ul style="list-style-type: none"> Use the “indent” feature for all courses that are listed as options within certain categories so that the credit hours are not duplicated as both the total hours required for the category and each class listed under that specific category. With lecture/lab courses that show as “0,3” or “0-3” please edit to just list as “3” to indicate the credits earned for each course. In the GIS concentration, remove the indication that the concentration totals 56 hours so the formatting is consistent across all concentrations. Correct the copy/paste error in the Justification section.