



MISSISSIPPI STATE UNIVERSITY™
COLLEGE OF ARTS & SCIENCES

Curriculum Committee Minutes

May 2, 2025
526 Allen Hall

MEETING PARTICIPANTS

Voting: Abigail Good, Alicia Hall, Evan Kaplan, Sanna King, Sarah Lalk, Bill Li (proxy for Angelle Tanner), Anna Osterholtz, Brandy Roberts, Ashley Vancil-Leap, Jesse Wade

Non-Voting: Emily Cain, Padmanava Dash, Jarrod Fogarty, Christa Holloway, Melanie Loehwing

COURSES

PROPOSAL	VOTE	COMMENTS
CO 4843/6843 Digital and Social Media Analytics	Passed-Contingent	<ul style="list-style-type: none">• Clarify the prerequisites. Are the undergraduate prerequisites applicable to the graduate section?• Adjust the catalog descriptions in the CIM and syllabus so they match. The last part of the description in the CIM includes the word “both,” while the description in the syllabus does not but adds the word “analysis.”• Adjust the Course Learning Outcomes numbering in the CIM so that each is entered separately vs. listing all in the first slot.
CO 4943/6943 Environmental Multimedia	Tabled	<ul style="list-style-type: none">• Adjust the Course Learning Outcomes in the CIM and on the syllabus to remove the ACEJMC competencies and edit to follow the language of Bloom’s taxonomy as needed. It is recommended to start each outcome with demonstrate, produce, evaluate, apply, etc.• There should be clear assignment descriptions in addition to the “components” listed under the Grading Policy section. How are those components split up and evaluated across various assignments throughout the semester?• Additional rigor for the graduate section is needed. One additional assignment is not considered sufficient.• Use the university-approved language for the AI policy.• Show a separate 180 direct minutes for the final exam period.

LIN 4433/6433 Approaches to TESOL	Passed-Contingent	<ul style="list-style-type: none"> • Add fourth Course Learning Outcome in both the CIM and syllabus per UCCC guidelines. • List the 180 minutes for the final exam period as “direct” minutes.
LIN 4453/6453 Methods in TESOL	Passed-Contingent	<ul style="list-style-type: none"> • Consider adjusting the weighting of the Campus 5 Discussion Board Posts (currently 20%) and Teaching Philosophy Draft (currently 10%) to be 10% and 20%, respectively, to better align with the weighting of assignments for Campus 1. • Above the Tentative Schedule, clarify that the 2250 and 180 minutes are “direct.” • Adjust Week 15 to show 150 direct minutes. • List the 180 minutes for the final exam period as “direct” minutes.
PH 4163 Foundations of Quantum Computing	Tabled	<ul style="list-style-type: none"> • In the CIM, indicate that the course will be split level, add the appropriate graduate course number, and address the Additional Graduate Student Requirements section. • The Course Description in the CIM needs to follow UCCC formatting guidelines. • Add the prerequisites to the Enforced Prerequisites in Banner section of the CIM, including a minimum grade of D. • Adjust the Course Learning Outcomes numbering in the CIM so that each is entered separately vs. listing all four in the first slot. • The last two Course Learning Outcomes seem too general. Please expand and clarify using appropriate levels of Bloom’s taxonomy (demonstrate, produce, evaluate, apply, etc.). • Add the Lecture Contact Hours (3) in the CIM. • The Target Audience section of the CIM references the wrong graduate course number, showing PH 6143 when it should be PH 6163. • In the syllabus, add the time zone to all references to a specific time. • Clarify if all homework assignments and online exercises are equally weighted. • The list of assignments for graduate students references a Class Project, but no other information is provided about the assignment. This should be included in the Class Assignments section on p. 3. • Adjust the Late Work Policy, Exceptions section to remove the language that exceptions “may” be granted, and reference AOP 12.09 as the guideline for what qualifies as exempted late work. • In the Course Materials section, include the ISBN number for the textbook and clarify that

		<p>Mathematica is free and provided through the university.</p> <ul style="list-style-type: none"> • The explanation of graduate assignments in the Class Assignments section on p. 3 needs further clarification. For example, quantify what is meant by “more reading.” Similarly, the CIM says graduate students will do more work, but the only indication of this is the Class Project in the grading list. Please expand and clarify. • The hyperlink to AOP 12.09 on p. 3 links to an outdated policy. Please update. • The Course Outline must show contact minutes instead of hours: 150 direct minutes and 300 indirect minutes per week for 15 weeks, plus a separate final exam period showing 180 direct minutes. • Do not list exams as separate contact time on the course calendar. Instead, list them within their appropriate week. • Due dates for homework assignments and online exercises should be shown in the appropriate weeks on the course calendar. • One signature is missing from the departmental support letter. If the committee member wishes to abstain or oppose, they must indicate such.
PS 4673/6673 Intelligence and International Affairs	Tabled	<ul style="list-style-type: none"> • The Course Description in the CIM should include the prerequisite according to UCCC formatting guidelines. • Use the correct graduate course number in the split-level section of the CIM. It should show PS 6673. • Adjust the first Course Learning Outcomes to remove the introductory language. • Consider adjusting some of the Learning Outcomes to demonstrate higher levels of competency in Bloom’s taxonomy. • Clarify the answers in the Online/Distance Learning section of the CIM, as well as the online information in the syllabus, to include how the course will be delivered, how students will interact, etc. • The description of the extra graduate student requirements in the CIM does not align with that information in the syllabus. • In the syllabus, reference office hours as only “Central Time.” • In the syllabus, update the course number shown under the Course Description section on p. 1. • Expand the description of the graduate student requirements to demonstrate more rigor by explaining of discussion boards and exams start at a higher level of understanding, require additional questions in type or number, etc.

		<ul style="list-style-type: none"> • On p. 2, the description of the Graduate Article Reviews has a typo in the last line where it says “reviews are during the first day.” The committee takes it that reviews will be “due” during the first day. • The Attendance section on p. 3 mentions synchronous class sessions but just below it says asynchronous. Please clarify. • In the Information for Distance Education students on p. 3, please include how content will be delivered (via Canvas). • Adjust Week 7 of the course calendar to account for all class days by adding additional content (could be a review session) or specifying if the exam occurs over the course of two class sessions.
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