

Thank you for your interest in the College of Arts & Sciences Ambassador organization (CASA). Our organization is an integral part of the College of Arts & Sciences at Mississippi State. The application packet includes the following:

- Duties
- Selection Timetable
- Application

The application is due no later than Friday, April 5 by 12 p.m. Please email your completed application to Hannah Coleman at hannah@deanas.msstate.edu or deliver it to the College of Arts & Sciences Dean's Office in 513 Allen Hall. You will receive an email Friday, April 5 by the end of the day notifying you if you have been selected for an interview.

Again, thank you for your interest in CASA. We look forward to reviewing your application. If you have any questions or concerns about CASA or the selection process, please don't hesitate to contact me.

Best Regards,

Mannah Coleman

Hannah Coleman Admissions Coordinator, CASA Advisor College of Arts & Sciences hannah@deanas.msstate.edu | 662-325-8309



## DUTIES CASA Members

- Attend bi-weekly meetings on Tuesday afternoon from 6-7 p.m. No more than three unexcused absences per academic year.
- Must be a current sophomore, junior, or senior majoring within the CAS.
- Must have at least two semesters to contribute to the organization.
- To give fair and faithful representation to students in advising the deans of the CAS on decisions and policies that affect the CAS.
- To serve as a liaison between the deans and departments within the CAS.
- To further unity and fellowship within the CAS by coordinating, promoting, and supporting activities which bring honorable recognition to the CAS.
- To keep alumni informed of the state of the CAS and to gratefully welcome their support.
- To aid in the recruitment of prospective students.
- To promote a positive image of the CAS to the public.
- Have a 3.0 overall grade point average.
- Other duties as assigned.

## **2024 Selection Schedule**

Deadline for application: Friday, April 5 at 12 p.m.

Individual interviews (if selected to interview): Monday-Thursday, April 8-11



## APPLICATION 2024 College of Arts & Sciences Ambassadors (CASA)

CASA is an organization that serves as an advisor to the deans of the College of Arts & Sciences as well as a liaison between CAS current and prospective students, staff, faculty and alumni.

The application is due **on or before 12 p.m. Friday, April 5**. Email your completed application to Hannah Coleman at hannah@deanas.msstate.edu or deliver it to the College of Arts & Sciences Dean's Office in 513 Allen Hall. If selected to move on, a notification email will be sent Friday, April 5 by the end of the day with a link to sign up for an interview. If you have any questions, please call 662-325-8309.

Date		
Name		
MSU ID number		
Cell phone		
Email address		
Academic classification (by year; not b	y hours)	
Overall GPA		
Major(s)		
Minor(s)		 

List **all** MSU clubs or organizations which you are or have been active, including leadership positions.

Do you have any conflicts that would prevent you from attending the CASA meetings from 6-7 p.m. on every other Tuesday? Yes No If yes, please explain:
Why do you want to be part of CASA and what characteristics would you bring to the team?
I have read the attached job description and, if selected, will carry out these duties to assist the College of Arts & Sciences.
Signature Date
Department Reference (Name/Title)
Return application to Hannah Coleman at hannah@deanas.msstate.edu or by delivering it to the College of Arts & Sciences Dean's Office in 513 Allen Hall.

Deadline for application is on or before Friday, April 5 by 12 p.m.