



### **A&S Graduate Student Travel Support Program FY19**

**Purpose:** To support graduate student travel to attend and present a paper or poster at a professional meeting.

There are two application periods for two travel periods (corresponding to TAGGS program schedule)

**Application Deadline**

June 1

December 1

**Travel Dates**

July 1 – December 31

January 1 – June 30

**Guidelines:**

- Graduate Student Travel Form and Guidelines can be found at <https://www.cas.msstate.edu/research/collegefundingopportunities/>
- The graduate student MUST present a paper or poster at the meeting for which travel is being supported.
- A student can receive only one award per year.
- A travel report found at <https://www.cas.msstate.edu/research/collegefundingopportunities/> must be submitted within 30 days of return.

**Student:**

Must complete the A&S Graduate Student Travel Support Application Form and obtain required electronic signatures (Major Professor, Graduate Coordinator, and Department Head)

**Major Professor:**

Electronic signature is required on application form. By signing, the Major Professor indicates support of the students travel request and funding commitment, if stated.

**Department Head:**

Electronic signature is required on application form. By signing, the Department Head indicates support of the student's travel request and funding commitment. Once signed by department head all requests must be ranked by the department head in order of priority and sent electronically to Dr. Giselle Thibaudeau ([giselle@deanas.msstate.edu](mailto:giselle@deanas.msstate.edu)) and cc Lakeisha Knox ([lknox@deanas.msstate.edu](mailto:lknox@deanas.msstate.edu)).

- Maximum contribution by College of Arts & Sciences: Up to \$400 per student
- The Department must commit to at least 50% departmental match to College's funds (regardless of funds from major professor).
- Final decisions will be made by the Associate Dean of Research, College of Arts & Sciences. Funding decisions will be made within two weeks after the deadline. Students, their major professors, graduate coordinators, and department heads will receive an e-mail of award notification. Instructions for travel reimbursement will be included.

Departments may use College of Arts & Sciences funds to support applications to the TAGGS program (Travel Assistance Grants for Graduate Students, Office of the Graduate School).

<http://www.grad.msstate.edu/financial/taggs/>